

## **AGENDA**

# **COUNCIL AGENDA**

### **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on March 20, 2019 at 7:00 p.m.

#### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

#### **REGRETS:**

#### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

#### **ALSO PRESENT:**

Bill Menzie – MEU Bylaw Enforcement, Sam Smith – OCWA, members of the public and press

#### **1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at 7:00 p.m.

#### **2. APPROVAL OF AGENDA**

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Regular Agenda of Council dated March 20, 2019 be accepted as presented.

### 3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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#### Conflict of Interest Reporting Form

- **Councillor** [03\\_00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03\\_00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03\\_00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

### 4. DEPUTATIONS AND PETITIONS

- Miller Drain – Meeting to Consider  
[04\\_01 Miller Drain Notice\\_Report 218282](#)

### 5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Special Budget Meeting Minutes – February 20, 2019  
[05\\_01 February 20 Council Meeting Minutes 430pm](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the special budget meeting of Council dated February 20, 2019 be adopted as printed.

2. Southwest Middlesex Council Meeting Minutes – February 20, 2019  
[05\\_02 February 20 Council Meeting Minutes 7 pm](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated February 20, 2019 be adopted as printed.

3. Southwest Middlesex Special Budget Council Meeting Minutes – February 27, 2019  
[05\\_03 February 27 Council Meeting Minutes](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the special budget meeting of Council dated February 27, 2019 be adopted as printed.

4. Southwest Middlesex Council Meeting Minutes – March 6, 2019

[05 04 March 6 Council Meeting Minutes](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated March 6, 2019 be adopted as printed.

## **6. BUSINESS ARISING FROM THE MINUTES**

### **7. VOUCHERS**

Vouchers for February 28 to March 13, 2019 to be presented

[07](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT accounts as presented by the Treasurer in the amount of \$226,634.70 be received.

### **8. ACTION CORRESPONDENCE**

1. 2019 Request for Letter for Private Applications for Mosquito Larviciding Permits

[08 01](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Municipality of Southwest Middlesex supports local action by the Middlesex-London Health Unit to reduce the risk of West Nile Virus including, larviciding catch basins and other surface water locations within our jurisdiction. In addition, the Municipality of Southwest Middlesex supports any permit application for West Nile Virus control submitted to the Ministry of the Environment from an appropriately licensed exterminator contracted by a private property owner, to apply a larvicide into catch basins located on private property within the Municipality of Southwest Middlesex.

### **9. STAFF REPORTS**

a. Fire

b. Administration

1. Municipal By-law Enforcement – By-law Review

[09 b 01 Bylaw Enforcement Report](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council pass the Yard Maintenance By-law and Nuisance By-law, and

THAT staff submit such by-laws to the Ontario Attorney General for approval of the set fine schedules.

2. 100-Day Review

[09 b 02 100 day report complete](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council receive the 100-day review report.

c. Building

1. 2019 February Building Report

[09 c 01 2019 February Building Report](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council receive the February 2019 building report.

d. Finance

1. Adjustment of Property Taxes

[09 d 01 Tax Adjustment](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-000-040-08900-0000 by \$1,604.00 in accordance with MPAC's recommendation.

e. Facilities and Recreation

f. Public Works

1. Chris Traini – Pedestrian Crossover

- Website Survey  
[630 Pedestrian Crossover Analysis Report July 2018](#)
- County of Middlesex Report from July 7, 2018 council meeting  
[09 f 01 Pedestrian Crossover Analysis Report July 2018](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Southwest Middlesex

1. Maintain Status Quo with no pedestrian crossovers to be added to Glencoe’s Main Street;

OR

2. Proceed with the installation of a Level 2 Type D crossover on Glencoe’s Main Street at the intersection of McKellar Street;

OR

3. Proceed with the installation of a Level 2 Type D crossover on Glencoe’s Main Street at the intersection of Symes Street;

OR

4. Proceed with the installation of a Level 2 Type D crossover on Glencoe’s Main Street mid-block between the cross streets of McKellar Street and Symes Street;

2. OCWA Presentation of Water System Annual Reports - Sam Smith

1. Annual Summary Report for the Southwest Middlesex Distribution System 2018

[09 f 02 01 6637 Schedule 22 Southwest Middlesex DS Annual Summary Report 2018](#)

2. Annual Report Southwest Middlesex Distribution System

[09 f 02 02 6637 SWM Section 11 Annual Report 2018](#)

3. Annual Report West Elgin Distribution System

[09 f 02 03 1266 West Elgin DS Section 11 Annual Report 2018](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the 2018 Drinking Water System Annual Reports are received and it is acknowledged that all reports have been submitted to the Ministry of Environment, Conservation and Parks as required.

3. Bridge B205 Tender Results & Recommendation

[09 f 03 Bridge B205\\_2019](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That Council approves the Tender Price as supplied Theo Vandenberg Construction Ltd in the amount of \$135,221.45 HST Included

AND that the Council authorizes the Public Works Manager to execute the document.

4. Dual Point Alum System Project, 2019 Capital  
[09 f 04 Dual Point Alum System Project 2019 Capital](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That Council approves the Expenditure Report as provided by Ontario Clean Water Agency (OCWA) in the amount of \$54,788.78;

AND that the Council authorizes the Public Works Manager to execute the document.

## 10. REPORTS OF COMMITTEES

1. Brooke-Alvinston-Inwood Fire Board meeting minutes of September 18, 2018 and Draft 2019 Budgets for Alvinston and Inwood

- Minutes [10 01 BrookeAlvinston FireBd Minutes Sept18\\_2018](#)
- Budget [10 01 BrookeAlvinston FireDraft2019Budgets](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Brooke-Alvinston-Inwood Fire Board meeting minutes of September 18, 2018 and Draft 2019 Budgets for Alvinston and Inwood.

## 11. UNFINISHED BUSINESS

## 12. INFORMATION CORRESPONDENCE

1. Letter from the Minister of the Environment, Conservation and Parks acknowledging the meeting at the 2019 ROMA Conference concerning the Southwest Middlesex landfill issues.

[12 01 MOECP Roma](#)

2. Letter from the Minister of Infrastructure acknowledging the meeting at the 2019 ROMA Conference concerning asset management and the replacement of aging infrastructure.

[12 02 MOI Roma](#)

3. 2019 Ontario Municipal Partnership Fund (OMPF) allocation.

[12 03 2019 OMPF Letter to Heads of Council](#)

4. Resolution Town of Saugeen Shores regarding recreation infrastructure.

[12 04 SaugeenShores Infrastructure](#)

5. Resolution City of Quinte West concerning Bottled Water.

[12 05 Letter Resolution Bottled Water](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That the information correspondence items are received and filed.

### **13. COUNCILLORS COMMENTS AND ENQUIRIES**

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

### **14. NOTICE OF FUTURE MEETINGS (subject to change)**

- March 27, 2019 – Planning/Council – 7:00 p.m.
- April 3, 2019 – Council – 1:30 p.m.
- April 17, 2019 – Council – 7:00 p.m.
- April 24, 2019 – Council - 7:00 p.m.

### **15. CLOSED SESSION (Committee of the Whole)**

Closed session not anticipated.

### **16. BY-LAWS**

#### **1. By-law No. 2019/**

[16 01 Yard Mtce Bylaw](#)

Being a by-law for the clearing of land of waste and derelict objects and requiring and regulating the filling up, draining, cleaning and maintenance of land in the Municipality of Southwest Middlesex.

#### **2. By-law No. 2019/**

[16 02 Nuisance Bylaw](#)

Being a by-law to regulate matters related to the Health, Safety and Well-being of the Inhabitants of the Municipality of southwest Middlesex.

#### **3. By-law No. 2019/**

[16 03 Hammond Masonic Lodge Agreement](#)

Being a by-law authorizing the Mayor and the Administrator/Clerk to sign the Agreement with the Hammond Masonic Temple Building Corporation of Wardsville Inc.

#### **4. By-law No. 2019/**

[16 04 MLEO Bylaw Enforcement Officer](#)

Being a by-law to appoint a Municipal Law Enforcement Officer/By-law Enforcement Officer for the Municipality of Southwest Middlesex

**5. By-law No. 2019/** - first and second reading only

16 05 Miller Drain Bylaw

Being a by-law to provide for drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the Miller Municipal Drain

**6. By-law No. 2019/**

16 06 Confirming Bylaw

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (March 20, 2019)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That By-law No. 2019/ to By-law No. 2019/ be given first and second readings.

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That By-law No. 2019/ to By-law No. 2019/ and By-law No. 2019/ be given third and final readings.

**17. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_\_p.m.